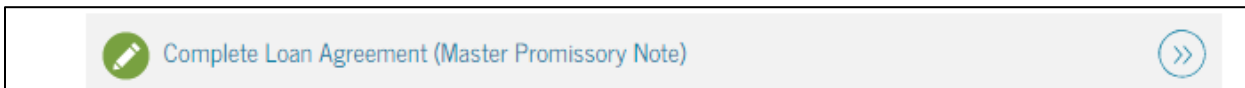


Steps to Complete MPN

1. First, visit StudentLoans.gov and click the blue "Log in" button.
2. Sign in using your FSA Username and Password TIP: Each person should have their own FSA information (student, parent 1, parent 2).
3. Choose the link that says "Complete Loan Agreement".



4. Click the "Start" button to the right of MPN for Sub/Unsub Loans.

<p>MPN for Subsidized/Unsubsidized Loans</p> <p>Use this MPN for Direct Subsidized or Direct Unsubsidized Loans available to eligible undergraduate or graduate/professional students. Students must be logged in with their own FSA ID.</p>	<p>START</p> <p>OMB No. 1845-0007 • Form Approved</p>
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5. Fill in Borrower Information. Leave Driver's License State blank if not applicable.

Borrower Information

Driver's License State: Driver's License Number:

Permanent Address [More Information](#)

Address (line 1): * State: *

Address (line 2): Zip Code: *

City: * Country: *

This is my current permanent address. If permanent address information is incorrect, update as needed.

6. Find Chowan under the Select Schools to Notify.

School Information

Select School to Notify

U.S. Schools/U.S. Territory Schools

Non U.S. Schools

Choose a state:

Search school by name:

This school is participating in Master Promissory Note (MPN) through StudentLoans.gov.

School Name:
CHOWAN UNIVERSITY

School Code/Branch:
G02916

School Address:
ONE UNIVERSITY PLACE
MURFREESBORO, NC 278551850

Please allow 48 hours for CU to process your Master Promissory Note.
Chowan University Financial Aid Office * finaid@chowan.edu * 252.398.6535

Steps to Complete MPN

7. Enter reference information. Be sure to adhere to the following rules.

Reference Information

List two persons with different U.S. addresses who do not live with you and who have known you for at least three years. If you are a parent borrower, do not list the student.

- List two persons with different U.S. addresses who have known you for at least three years.
- The first reference should be a parent or legal guardian.
- References must have different addresses and telephone numbers.
- If the reference does not have a telephone number, enter N/A.

8. Review the information that you've entered. If correct, click "Continue".
9. The information you've entered will display for a second review. If no changes are needed, scroll to the bottom of the page. You'll then be asked to type in your name and click the "**Sign & Submit**".

Sign & Submit

- I have reviewed the information about me on the Master Promissory Note and acknowledge that it is true and correct. I have read, understand, and agree to the terms and conditions of the MPN, including the Borrower Request, Certifications, Authorizations, and Understandings and the accompanying Borrower's Rights and Responsibilities Statement. I agree to repay in full all loans made under this MPN according to the terms and conditions of the MPN.*
(Your response will be recorded and made part of your completed MPN.)

First Name:

Middle Initial:

Last Name:

The time and date of your signature will be recorded and be made part of your completed MPN.

EXIT

SIGN & SUBMIT

10. The following screen will be displayed once you've successfully submitted your MPN.

Confirmation

You have successfully submitted your MPN.

A confirmation e-mail has been sent to (Your email address here).

The school you selected will be notified of your MPN completion within the next 24 hours.

Your school will tell you what loans, if any, you are eligible to receive. If you have questions regarding your loan eligibility, the next steps in the processing of your loan, when the loan will be disbursed (paid out), or no longer wish to receive the loan, contact your school's financial aid office.